

Rules for use of certification marks

SKG-IKOB Certificatie
date 2015-04-22

Foreword

This document forms part of the certification, attestation or recognition agreement between SKG-IKOB Certificatie and the holder of the approval, certificate or statement of quality. Subject to conditions, the holder of a certificate, approval or statement of quality from SKG-IKOB Certificatie may make use of the SKG-IKOB Certificatie certification marks. Most of the regular certification marks are available as downloads from the website www.skgikob.nl. At the request of the holder of the statement of quality, other file types for the certification mark concerned will be made available.

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General

1.1 General provisions

The holder of the statement of quality may use the certification mark on stationery, brochures, website and other promotional material. Improper use of the certification mark can lead to suspension or withdrawal of the statement of quality. The use of the certification mark must be discontinued immediately by the holder if the statement of quality becomes invalid, for any reason whatsoever.

The certification marks of SKG and IKOB-BKB may be used until 31-12-2018. After that date, only the certification marks as displayed on the website of SKG-IKOB Certificatie may be used.

The instructions for the use of the SKG logo (house) with systems such as the SKG starring system are given in the certificate in question.

1.2 Variants of SKG-IKOB Certificatie certification marks

The most common variants of the certification marks for certification, recognition and attestation can be downloaded from the website of SKG-IKOB Certificatie. Two versions of these can be downloaded: the 'standard' version and a 'small' version. The standard version is the formal certification mark including any pictograms or other trademarks, which you can in principle display wherever this is permitted. The 'small' version is a compacter version that can be used when the certification mark is shown in a small space, for example on stationery. The logo must be displayed in such a way that the scope of the system is clearly legible.



Example of 'standard' logo



Example of 'small' logo

1.3 Available colours

SKG-IKOB Certificatie certification marks are available in the following colour files. The most common variations can be downloaded from the website of SKG-IKOB Certificatie. Colour files in the formats below that are not shown as downloads can be requested by sending an email to info@skgikob.nl.

| | |
|-------------|---|
| CMYK | The CMYK colour system is used for full colour printing. |
| RGB | The RGB colour system is used for display on a screen (website). |
| PMS | The PMS or Pantone colour system is used for colour offset and screen printing. |
| Greyscale | The Greyscale colour system is used for black/white printing. |
| Mono | The Mono colour system is used for printing or stamps in 1 colour. |
| White | The White colour system is used for placement on coloured backgrounds and/or illustrations. |
| Hexadecimal | The Hexadecimal colour system is used for screen display (website) code for web designers. This code is automatically generated from an RGB colour. |

1.4 Available file types

SKG-IKOB Certificatie certification marks are available in the following file types. The most common variations can be downloaded from the website of SKG-IKOB Certificatie. File types that are not shown as downloads can be requested by sending an email to info@skgikob.nl.

| | |
|-----------|---|
| pdf | A pdf file is a vector-based file that can be enlarged without limit. The file has a transparent background. |
| ai or eps | An ai or eps file is a vector-based file for professionals. It can be enlarged without limit and can be edited with the professional graphic design program Adobe Illustrator. The file has a transparent background. |
| jpg | A jpg file is a pixel-based file. It can only be reduced in size and it cannot be edited. The file has a white background. |
| png | A png file is a pixel-based file. The file can only be reduced in size and it cannot be edited. The file has a transparent background. |

2. Use of KOMO mark

This chapter of the rules is intended for parties that have an agreement with SKG-IKOB Certificatie and are in possession of a valid KOMO statement of quality.

2.1 General rules for certificate holders

The KOMO name and logo are registered trademarks. Infringement of trademark law is economic offence.

The following distinction is made with respect to the use of the KOMO mark:

- Rules relating to approved (attested) products and/or systems
- Rules relating to holders of a management system certificate
- Rules relating to holders of a KOMO statement of quality for a product
- Rules relating to holders of a KOMO statement of quality for a process of service

2.2 Rules for holders of a KOMO statement of quality for a product

A holder of a KOMO statement of quality for a product must affix the KOMO mark to the relevant products, packaging and/or documents as indicated in the statement of quality concerned.

A holder of a KOMO statement of quality for products may use the KOMO mark in public communications, such as website, advertisements and/or documentation, or state in such communications that the product in question is KOMO-certified. Use of the KOMO mark in relation to other public communications is not permitted. If it is stated in public communications that the company is KOMO-certified, then it must be stated what the KOMO-certification relates to. A valid statement of quality is understood to mean a statement of quality that is registered as valid on the website of the KOMO Foundation.

Companies that have a certification agreement with SKG-IKOB Certificatie may also use the SKG-IKOB Certificatie mark in their documentation, on stationery and/or on their website. If the SKG-IKOB Certificatie mark is used, it must always be clear what type of agreement is involved. This means that the SKG-IKOB Certification mark must always be used in combination with the KOMO mark for product certification. An example of the SKG-IKOB Certification mark for a certification agreement is shown below.



It is also permitted to use the mark of the Dutch Accreditation Council (RvA) in documentation, on stationery and/or on the website. Using the RvA Accreditation mark on products or their packaging is not permitted. When using the RvA Accreditation mark, this must always be placed within a frame with the SKG-IKOB Certificatie mark and KOMO mark, and must include the text "PRODUCTEN RvA C 003". The use of this combination in greyscale is also permitted.



2.3 Rules for holders of a KOMO approval

A certificate holder with a valid KOMO approval is not permitted to affix the KOMO mark to their products, packaging and/or documents.

An approval holder with a valid KOMO approval is permitted to state in public communications, such as website and/or documentation, that a KOMO approval is available for the product/system in question. Displaying the KOMO mark with this statement is not permitted. A valid approval is understood to mean an approval that is registered as valid on the website of the KOMO Foundation.

Companies that have an attestation agreement with SKG-IKOB Certificatie may also use the SKG-IKOB Certificatie mark in their documentation, on stationery and/or on their website. If the SKG-IKOB Certificatie mark is used, it must always be clear what type of agreement is involved. This means that the SKG-IKOB Certification mark must always be used in combination with the KOMO mark for attestation. In this case, too, the mark may not be affixed to products. An example of the SKG-IKOB Certificatie mark for an attestation agreement is shown below.



It is also permitted to use the mark of the Dutch Accreditation Council (RvA) in documentation, on stationery and/or on the website. Using the RvA Accreditation mark on products or their packaging is not permitted. When using the RvA Accreditation mark, this must always be placed within a frame with the SKG-IKOB Certificatie mark and KOMO mark, and must include the text "PRODUCTEN RvA C 003". The use of this combination in greyscale is also permitted.



2.4 Rules for holders of a KOMO statement of quality for a process of service

A holder of a KOMO statement of quality for a process or service must affix the KOMO mark to the documents for which this is specified in the statement of quality. The mark must be affixed as described in the statement of quality concerned.

A holder of a KOMO statement of quality for processes or services may use the KOMO mark in public communications, such as website, advertisements and/or documentation, or state in such communications that the product in question is KOMO-certified. Use of the KOMO mark in relation to other communications is not permitted. A valid statement of quality is understood to mean a statement of quality that is registered as valid on the website of the KOMO Foundation.

2.5 Rules for holders of a management system certificate

A holder of a KOMO management system certificate is not permitted to affix the KOMO mark to their products, packaging and/or documents.

A holder of a valid KOMO management system certificate is permitted to state in their public communications, such as website and/or documentation, that the management system for the system in question is KOMO-certified, and the certification mark as shown on the certificate may be included. A valid certificate is understood to mean a certificate that is registered as valid on the website of the KOMO Foundation.

3. Use of certification marks for management system certificates

This chapter of the rules is intended for parties that have an agreement with SKG-IKOB Certificatie and are in possession of a valid management system certificate.

3.1 General rules for certificate holders

The logo and name in all SKG-IKOB Certificatie certification marks are registered trademarks. Infringement of trademark law is economic offence.

The holder of the statement of quality may use the certification mark on stationery, brochures, website and other promotional material. Under no circumstances is it permitted to use a certification mark in such a way that the impression is given that the products of the certificate holder are certified. Improper use of the certification mark can lead to suspension or withdrawal of the statement of quality.

The type of agreement or certification involved must always be visible. This prevents any lack of clarity for the outside world in relation to the certification of the company. To prevent lack of clarity, certification marks such as ISO 9001, VCA, ISO 14001 and OHSAS 18001 have been developed, in which the SKG-IKOB Certificatie certification mark is incorporated.

It is also permitted, along with the ISO 9001 or VCA certification mark specific to SKG-IKOB Certificatie, to use the Dutch Accreditation Council (RvA) accreditation mark on your stationery. The RvA accreditation mark must always be used together with the SKG-IKOB Certificatie certification mark. Both certification marks must be framed. In addition, the RvA accreditation mark must include the text "MGMT.SYS. RvA C063" in the manner specified. Using the RvA Accreditation mark on products or their packaging is not permitted.

4. Use of certification marks for recognition schemes and other certification schemes specific to SKG-IKOB Certificatie

This chapter of the rules is intended for parties that have an agreement with SKG-IKOB Certificatie and are in possession of a valid certificate of recognition, SKG, IKOB-BKB or SKG-IKOB Certificate.

4.1 General rules for certificate holders

The logo and name in all SKG-IKOB Certificatie certification marks are registered trademarks. Infringement of trademark law is economic offence.

The holder of the statement of quality may use the certification mark on stationery, brochures, website and other promotional material. Improper use of the certification mark can lead to suspension or withdrawal of the statement of quality.

The type of agreement or certification involved must always be visible. This prevents any lack of clarity for the outside world in relation to the certification of the company. To prevent lack of clarity, certification marks have been developed in which the SKG-IKOB Certificatie certification mark is incorporated.

5 Special provisions

5.1 Wrongful use

Any wrongful use of SKG-IKOB Certificatie or Dutch Accreditation Council (RvA) marks is not permitted. This means that these marks may not be carried if no agreement exists with SKG-IKOB Certificatie. As soon as an agreement is terminated or loses its validity for any reason whatsoever, any use of the marks by the (ex)-holder of the agreement must be discontinued immediately. Infringement is liable to a fine of up to € 20,000.00 per instance and € 500.00 per day if the infringement continues. Use of the SKG-IKOB Certificatie marks in other communications or in advertisements may not generate the impression that any monitoring of quality by SKG-IKOB Certificatie takes place if this is not the case. Improper use of the SKG-IKOB Certificatie marks can lead to suspension or withdrawal of the statement of quality. Without written permission from SKG-IKOB Certificatie, any use of SKG-IKOB Certificatie marks other than as described in these instructions is not permitted.

5.2 Conformity certificate on the basis of a harmonised standard in the context of CE-marking

If a company holds a Conformity certificate on the basis of an agreement with SKG-IKOB, it may use the SKG-IKOB Certificatie number as Notified Body. This number is 0957 or 0960 and is also regarded, in the context of CE-marking, as a mark of SKG-IKOB Certificatie. The number may be used on CE documents and other product identifications in the manner described in Annex ZA of the relevant hEN in the context of CE-marking. In addition, the number 0957 or 0960 may be used in other advertising communications in combination with the letters SKG-IKOB Certificatie.

5.3 Disclaimer

The cost of altering communications on which the certification marks are used can never be recovered from SKG-IKOB Certificatie.